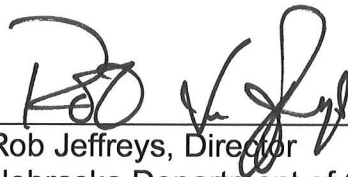
 Good Life. Great Mission. DEPT OF CORRECTIONAL SERVICES	POLICY		
	INMATE WELFARE FUND		
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EFFECTIVE: October 10, 1988
 REVIEWED: September 3, 2013
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 REVISED: December 31, 2020
 REVISED: November 30, 2021
 REVIEWED: August 31, 2022
 REVISED: September 30, 2023


SUMMARY OF REVISION/REVIEW

Minor grammar changes.

APPROVED:



Rob Jeffreys, Director
Nebraska Department of Correctional Services

 Good Life. Great Mission. DEPT OF CORRECTIONAL SERVICES	POLICY		
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PURPOSE

To establish a uniform and equitable method of allocating incarcerated individual welfare resources to the various facilities within the Nebraska Department of Correctional Services (NDCS) and to provide policy for the expenditure of such allocations. (Neb. Rev. Stat. §83-915 and §83-915.01)

It is the policy of NDCS to insure an equitable distribution of the Inmate Welfare Fund for the purpose of improving the quality of incarcerated individuals' lives during their incarceration. The Inmate Welfare Fund shall consist of revenues from soft drinks sold to incarcerated individuals, profit from canteens, interest earned by the fund other than operating expenses, interest on Inmate Trust Funds, and other revenue as identified by NDCS accounting. The expenditure of these funds shall be used for the benefit of the incarcerated individuals to provide recreational activities and equipment for incarcerated individuals at all NDCS facilities. (ACI-1B-20)

PROCESS

I. ESTABLISHMENT OF FUNDS

There shall be a NDCS Inmate Welfare Fund established which will consist of all existing welfare funds, canteen profits, pop proceeds, interest earned by the fund, interest on the Inmate Trust Fund, and other revenue at NDCS' discretion. (ACI-1B-20)

II. ALLOCATIONS OF FUNDS

A. Inmate Welfare Funds shall be allocated to each facility by approximately August 31st each year. Any balance unobligated on June 30th and not paid as of December 31st shall be placed in subsequent fiscal year funds available for allocation.


The distribution allocation shall be decided by the deputy director-administrative services, the deputy director-prisons, and the deputy director-programs. These annual allocation monies shall be used for facility incarcerated individual welfare expenditures. Funds may be set aside for special projects on an annual basis.

B. Each warden may designate up to ten percent of their allocation to be distributed to incarcerated individual clubs. Notification shall be forwarded to NDCS accounting in writing and contain the warden's authorization.

C. Items that can be purchased with the facility welfare fund monies shall be in areas related to the quality of life for incarcerated individuals including:

1. Recreation supplies, equipment, and events
2. Rental of entertainment equipment and supplies
3. Repairs and maintenance of incarcerated individual welfare equipment
4. Miscellaneous supplies and services that enhance the quality of life for incarcerated individuals assigned to the facility

D. Free weights and boxing-related items are not allowed. Other restrictions may be imposed at the discretion of the NDCS director/designee.

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- E. Purchasing practices, as set forth in Policy 113.06, *Procurement*, shall be applicable to all expenditures from the NDCS Inmate Welfare Fund.

III. REPORTING

NDCS accounting shall provide the NDCS director/designee with an annual financial report.

REFERENCE

I. STATUTORY REFERENCE AND OTHER AUTHORITY

- A. Neb. Rev. Stat. §83-915, §83-915.01

II. NDCS POLICIES

- A. Policy 113.06, *Procurement*

III. ATTACHMENTS – None noted

IV. AMERICAN CORRECTIONAL ASSOCIATION (ACA)

- A. Expected Practices for Adult Correctional Institution (ACI) (5th edition): 5-ACI-1B-20